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Committee Manager Committees

6 December 2018

### Licensing Committee

A meeting of the Licensing Committee will be held in Council Chamber Arun Civic Centre Maltravers Road Littlehampton on the Friday, 14th December, 2018 **at 9.30 am** and you are requested to attend.

Members: Councillors Cooper (Chairman), Wheal (Vice-Chair), Mrs Bower, Buckland, Cates, Clayden, Mrs Daniells, Dillon, Edwards, Hitchins, Mrs Oakley, Oliver-Redgate, Patel, Purchase and Warren

### AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members and officer are reminded to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

3. MINUTES

(Pages 1 - 2)

To approve as a correct record the Minutes of the meeting held on 28 September 2018 (attached).

4. ITEMS NOT ON THE AGENDA WHICH THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BE REASON OF SPECIAL CIRCUMSTANCES

5. LICENSING SUBCOMMITTEE - 23 NOVEMBER 2018

(Pages 3 - 8)

To receive and note the Minutes of the meeting of the Licensing Subcommittee held on 23 November 2018 (attached).

6. ENFORCEMENT POLICY FOR ENVIRONMENTAL HEALTH, PRIVATE SECTOR HOUSING, LICENSING & CLEANSING (Pages 9 - 46)

The report seeks approval for the Council to adopt amendments to the existing Enforcement Policy for Environmental Health, Private Sector Housing, Licensing & Cleansing, which includes two additional enforcement options that can be considered, i.e. Service of a Community Protection Warning & Community Protection Notice and a Civil Penalty for Housing Act 2004 offences.

In addition, the report seeks approval to set a fine of a maximum of £100 for service of a fixed penalty notice as an alternative to prosecution for breach of a Community Protection Order.

Note : \*Indicates report is attached for all Members of the Council only and the press (excluding exempt items). Copies of reports can be obtained on request from the Committee Manager).

Note : Members are reminded that if they have any detailed questions would they please inform the Chairman and/or relevant Director in advance of the meeting.

1.